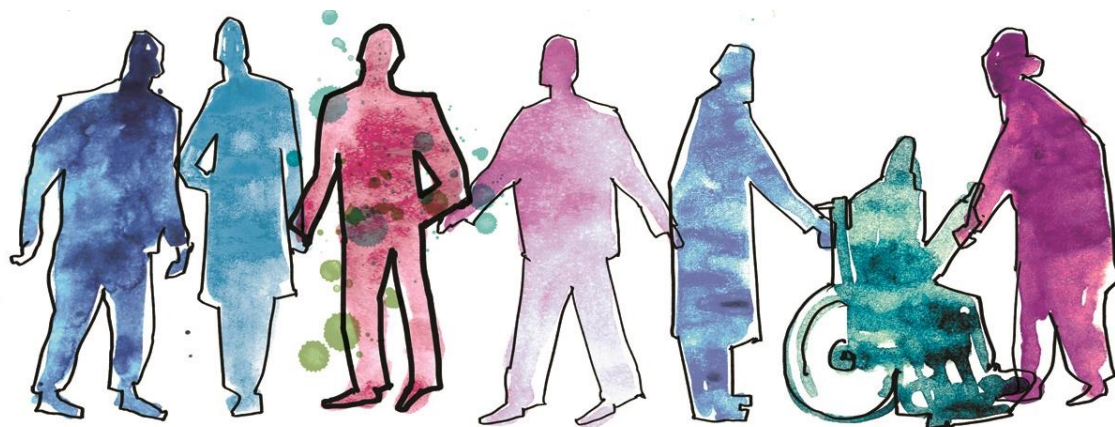




**CENTRE FOR PERSON-CENTRED CARE
GPCC**



HANDBOOK

For The **PERSON**

COUNCIL

2020

BACKGROUND AND DEFINITION

GPCC's Person Council for Patients and Relatives/carers was formed when the Centre for Person-Centred Care at the University of Gothenburg – GPCC realised a need for getting an expanded patient and relative/carer perspective. The Council met for the first time in January 2016.

In this document, we define the term "Person-centred care" as meaning all forms of person-centred healthcare, care and rehabilitation, etc.

MISSION

The Person Council is an advisory body of the GPCC. The purpose of the Council is to get the members' input from a patient and relative/carer perspective on GPCC's activities and research. The Person Council will also be a "critical friend" of the GPCC.

The Council contributes by sharing its perspective on Swedish healthcare with GPCC and also works together with GPCC's researchers and other staff to make GPCC's research more relevant and accessible to the public.

In addition to attending GPCC's Person council meetings, individual members may be asked by the GPCC to participate in various assignments, individually or in small subgroups, in, amongst other things, research, education and communication. The GPCC supports council members in such missions.

COMMON PRINCIPLES

The members of the Council should aim to promote equality, the influence and participation of patients and relatives/carers in healthcare and promote the development of person-centred care. Within the Council, we do not tolerate any form of discrimination or derogatory treatment.

COMPOSITION

The members of the Person Council are appointed by the GPCC Steering Committee. In addition to the council's management, GPCC Person Council consists of a maximum of 10 members who, taken together, have a wide range of experience of various healthcare settings in the role of patients and relatives/carers. The group includes women and men of different ages, with different experiences of (mainly Swedish) healthcare, care, rehabilitation and so on. What the Members of the Council have in common is commitment and a willingness to help promote a change towards a more person-centred care.

MANAGEMENT

The management of the Person Council is appointed by the GPCC Steering Committee. The current Chairperson is GPCC's Steering Committee patient representative Håkan Hedman, Vice Chairperson is Eva Jakobsson Ung, and Secretary is Jeanette Tenggren Durkan.

TERM OF OFFICE

Members of the Person Council normally sit for 2 years. Every year, about half of the Members of the Council are eligible for exchange. In the first half of 2020, this happened for the first time. From 2021, a person who has been a member for 2 years may request to remain for another 2 years, and shall in that case not be replaced.

PERSON ADVICE ALUMNI

All former Council members become alumni after the end of their term of office and can participate in various activities related to the GPCC. The alumni meet together with current members once a year.

ROLE DESCRIPTIONS

Role description for member of the Person Council:

- Should have a substantial experience of Swedish healthcare, either as a patient or as a relative/carer.
- Should have the commitment and willingness to help promote a change towards more person-centered care.
- Appointed by GPCC's Steering Committee.
- Term of office is normally two years.
- Expected to attend at least half of Council meetings.
- May resign at any time as a member.
- Shall treat personal and other information that is raised within the work of the Council as confidential unless otherwise clearly communicated.
- Should be an ambassador for GPCC, but not represent GPCC other than in explicit assignments.

GPCC role description:

- GPCC is a research centre within the University of Gothenburg, which is a government authority and is obliged to comply with the current regulations for such authorities.
- Will work actively to consult the Person Council on as many relevant issues as possible.
- Shall reconnect with the Person Council how the work of the Person Council has influenced the GPCC.
- Shall store the personal data of the Council members in accordance with Swedish law.
- Shall remunerate participation in Council meetings in accordance with the information below.
- Shall reimburse or provide for travel to and from Council meetings as described below.
- Shall reimburse any other expenses in connection with meetings by individual agreement.
- Shall remunerate other assignments by individual agreement.

PRACTICAL CONDITIONS

Meeting frequency:

The Council normally meets approximately 10 times a year, in connection with GPCC Steering Committee meetings. Once a year there is an alumni meeting, when all current and former members of the Council of Persons are invited to participate.

Remuneration:

A remuneration fee is paid for participation, see separate document.

Travel:

Trips for Council members living outside Gothenburg should be booked well in advance via Jeanette Tenggren Durkan.

Travel expenses:

Will be paid according to University of Gothenburg's rules, see separate document.

Contact:

Jeanette Tenggren Durkan, Secretary, Person Council

Email: jeanette.tenggren.durkan@gu.se

Mobile phone: 0766-186929